How to Create a Student Account:

To Create an account, go to the Internship Opportunity page, and select an opportunity by clicking the title.

You will be taken to the internship disclaimer where you need to select "I Agree" to the text above.

Once you agree, you will be taken to Internship Opportunity Details. Scroll to the bottom and click the Sign Up / Login to Apply button.

Internship Opportunity Detail

« Return to the Internship Opportunities list

AUTOCAD SOFTWARE

Date	07/18/2022
Title	AutoCAD Software
Company / Organization	Dynamics Corp
Company / Address	2433 SW Sand Creek Ln
Company / Phone	1234567890
Website	DynamicsCorpInd.com
Period Type	Summer Internship
Position	Unpaid Internship
Start Date	07/01/2022
End Date	08/31/2022
Number of positions	1
Hours per Week	12
Description / Requirements	Essential Job Functions: - Create new drawings from blueprints, sketches, or hand drawings using AutoCAD - Processing and documentation of redlines, creating new job files with those changes - Print and staple job blueprints - Must be able to verify dimensions throughout the drafting process - Meet and exceed objectives set by the manager - Provide complete and accurate documents, records, and files in both electronic and paper form - Provide a professional and positive image to all visitors, suppliers, inquiries, and other interactions • This is a full/part-time position. Core business hours are 7:30 am until 4:30 pm, • Monday through Thursday and 7:30 am until 2:00 pm on Friday. • Summary: Produce drawings in AutoCAD.
Dress Code	Work Environment: This position operates in a professional office environment Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude
Skills	Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude
Contact	Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude

SIGN UP / LOG IN TO APPLY

[Create an account](#) using your **student email address**. If you already have an account, please use the original student email used when creating your account as your username during login.

NEW INTERNSHIP USER

Register

*Type of account   ?

  ⦿ Student
  ◯ Host

*First Name

[   ]

*Last Name

[   ]

*Phone

[   ]

*Student ID

[   ]

*School   ?

[- Select   ⌄]

*Grade Level   ?

[- Select   ⌄]

*Email Address   ?

[   ]

*Confirm Email Address

[   ]

*Password   ?

[   ]

*Confirm Password

[   ]

CREATE ACCOUNT

Once you are registered, for a quicker login, you can click on **Student Login** under High School Internships, and use your **student email address** and **password** to login.

If you do not remember your password, select "**I have forgotten my password and want to reset it**". You will receive an email to change it.

Once logged in, go to the **Internship Opportunities** tab. This is where you can apply to listings. Select the **View** button to see the opportunity information.

Internship Detail

AUTOCAD SOFTWARE

Date	07/13/2022
Title	AutoCAD Software
Company / Organization	Dynamics Corp
Company / Address	2433 SW Sand Creek Ln
Company / Phone	1234567890
Email	host@swissmango.com
Website	DynamicsCorpInd.com
Period Type	Summer Internship
Position	Unpaid Internship
Start Date	07/01/2022
End Date	08/31/2022
Number of positions	1
Hours per Week	12
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At the bottom of the page is the Applicant Information. All the information linked to the account it automatically filled. Then there are 2 fields that require information.

Once you submit the application, you will see the following green bar at the top of the page.

You will be receiving all emails with different headings. Please see examples below:

Email message for new student's submissions

Email message for accepted candidates

Email message for rejected candidates