

How to Create a Student Account:

To Create an account, go to the [Internship Opportunity](#) page, and select an opportunity by clicking the title.

The screenshot shows the 'INTERNSHIP OPPORTUNITIES' page. It features a 'Filter' section with three dropdown menus for 'Type of Position', 'Industry', and 'Period', all set to '- All'. Below the filters is a search input field. A table lists the available opportunities with the following columns: Date, Title, Company / Organization, Industry, Period Type, and Type of Positions. One opportunity is listed: 06/28/2022, AutoCAD Software, Dynamics Corp, Drafting / Illustrative Design, Summer Internship, Unpaid Internship.

Date	Title	Company / Organization	Industry	Period Type	Type of Positions
06/28/2022	AutoCAD Software	Dynamics Corp	Drafting / Illustrative Design	Summer Internship	Unpaid Internship

You will be taken to the internship disclaimer where you need to select “I Agree” to the text above.

The screenshot shows the 'Internship Disclaimer' page. It contains three paragraphs of text explaining the EFMC's role and the user's responsibility. At the bottom, there are two buttons: 'I AGREE' and 'I DO NOT AGREE'.

Internship Disclaimer

The Education Foundation of Martin County (EFMC) presents the information on this site as a free service to the public so that students, parents, educators, community members, organizations, and businesses can research internship, scholarship, and volunteer opportunities, as well as other education-related resources. All hiring, compensation, volunteer hours, fees, or other arrangements are handled directly between the parties. The EFMC does not perform background checks on students, other individuals, or companies posting programs or opportunities. Parties are encouraged to request reference information from one another as necessary to establish qualifications, credentials, and overall fit.

POSTINGS TO THIS SITE ARE THE SOLE RESPONSIBILITY OF THE PERSON MAKING THE POST, BUT ARE AT THE DISCRETION OF THE EFMC. By making a post to this site, you agree not to post information or material that is off topic, defamatory, obscene, abusive, discriminatory, threatening, or an invasion of privacy. The EFMC will only post information on programs and opportunities that have an education-related purpose. The EFMC reserves the right to refuse to post information, to discontinue any post or profile, and to ban violators of these Terms of Use. POSTINGS MAY BE REVIEWED FOR COMPLIANCE WITH THESE TERMS OF USE BUT WILL NOT BE REVIEWED FOR ANY OTHER PURPOSE.

The EFMC has not verified the accuracy of posted program and opportunity descriptions or the fitness of programs or opportunities for the purposes stated within the postings; it makes no representation or guarantee about the posted information; it assumes no liability or responsibility for errors or omissions; and it does not recommend, endorse, or approve any posted program or opportunity. EACH PERSON VIEWING THIS SITE IS SOLELY RESPONSIBLE FOR VERIFYING THE ACCURACY OF PROGRAM AND OPPORTUNITY POSTINGS AND FOR DETERMINING WHETHER A POSTED PROGRAM OR OPPORTUNITY MAY BE APPROPRIATE FOR THE PERSON'S NEEDS.

If you choose not to accept the conditions stated above, please click HOME to exit this search application.

I AGREE **I DO NOT AGREE**

Once you agree, you will be taken to Internship Opportunity Details. Scroll to the bottom and click the Sign Up / Login to Apply button.

Internship Opportunity Detail

[« Return to the Internship Opportunities list](#)

AUTOCAD SOFTWARE

Date	07/18/2022
Title	AutoCAD Software
Company / Organization	Dynamics Corp
Company / Address	2433 SW Sand Creek Ln
Company / Phone	1234567890
Website	DynamicsCorplnd.com
Period Type	Summer Internship
Position	Unpaid Internship
Start Date	07/01/2022
End Date	08/31/2022
Number of positions	1
Hours per Week	12

Description / Requirements

Essential Job Functions: - Create new drawings from blueprints, sketches, or hand drawings using AutoCAD - Processing and documentation of redlines, creating new job files with those changes - Print and staple job blueprints - Must be able to verify dimensions throughout the drafting process - Meet and exceed objectives set by the manager - Provide complete and accurate documents, records, and files in both electronic and paper form - Provide a professional and positive image to all visitors, suppliers, inquiries, and other interactions

- This is a full/part-time position. Core business hours are 7:30 am until 4:30 pm,
- Monday through Thursday and 7:30 am until 2:00 pm on Friday.
- Summary: Produce drawings in AutoCAD.

Dress Code

Work Environment: This position operates in a professional office environment

Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude

Skills

Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude

Contact


Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude

SIGN UP / LOG IN TO APPLY

[Create an account](#) using your **student email address**. If you already have an account, please use the original student email used when creating your account as your username during login.

NEW INTERNSHIP USER

Register

* Type of account 


Student
 Host


* First Name


* Last Name

* Phone


* Student ID

* School 

* Grade Level 

* Email Address 

* Confirm Email Address

* Password 

* Confirm Password

CREATE ACCOUNT

Once you are registered, for a quicker login, you can click on [Student Login](#) under High School Internships, and use your **student email address** and **password** to login.



RETURNING INTERNSHIP USER

Sign In

* Username ?

* Password

LOGIN

- [I have forgotten my password, and want to reset it](#)

If you do not remember your password, select “**I have forgotten my password and want to reset it**”. You will receive an email to change it.

Once logged in, go to the **Internship Opportunities** tab. This is where you can apply to listings. Select the **View** button to see the opportunity information.

Find An Internship

[Tasks](#) [Account](#) [Store Orders](#) [Bulletin Board](#) [Internship Opportunities](#)

Industry Period Type

Type of position Applied Search

Date	Title	Organization	Industry	Period Type	Type of Position	Applied	Accepted	
06/28/2022	AutoCAD Software	Dynamics Corp	Drafting / Illustrative Design	Summer Internship	Unpaid Internship	Yes	No	View

Internship Detail

[« Return to the Internship Opportunities list](#)

AUTOCAD SOFTWARE

Date	07/13/2022
Title	AutoCAD Software
Company / Organization	Dynamics Corp
Company / Address	2433 SW Sand Creek Ln
Company / Phone	1234567890
Email	host@swissmango.com
Website	DynamicsCorplnd.com
Period Type	Summer Internship
Position	Unpaid Internship
Start Date	07/01/2022
End Date	08/31/2022
Number of positions	1
Hours per Week	12
Description / Requirements	<p>Essential Job Functions: - Create new drawings from blueprints, sketches, or hand drawings using AutoCAD - Processing and documentation of redlines, creating new job files with those changes - Print and staple job blueprints - Must be able to verify dimensions throughout the drafting process - Meet and exceed objectives set by the manager - Provide complete and accurate documents, records, and files in both electronic and paper form - Provide a professional and positive image to all visitors, suppliers, inquiries, and other interactions</p> <ul style="list-style-type: none"> • This is a full/part-time position. Core business hours are 7:30 am until 4:30 pm, • Monday through Thursday and 7:30 am until 2:00 pm on Friday. • Summary: Produce drawings in AutoCAD.
Dress Code	<p>Work Environment: This position operates in a professional office environment</p> <p>Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude</p>
Skills	<p>Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude</p>
Contact	<p>Qualifications/Certifications/Experience: - Formal training, or job experience in AutoCAD - Ability to translate mechanical documents and engineering drawings - Disciplined, dependable and resourceful - Strong time management, customer service, and verbal communication skills - Must possess a positive and professional attitude</p>

At the bottom of the page is the Applicant Information. All the information linked to the account is automatically filled. Then there are 2 fields that require information.

Applicant Information

First name: Jane

Last name: Sawyer

Email: student@swissmango.com

Phone: 123-456-7890

What high School do you attend?: Martin County High School

Grade Level: 12th Grade

* Will you be able to transport yourself to / from your work based learning opportunity?
 Yes
 No

* Tell us why you are interested in this opportunity
I am interested in a job where I can help improve their AutoCAD designs with my learned skills.

SUBMIT

Once you submit the application, you will see the following green bar at the top of the page.

Find An Internship

Tasks Account Store Orders Bulletin Board **Internship Opportunities**

✓ You applied to internship opportunity successfully

Industry: - All Period Type: - All

Type of position: - All Applied: - All Search:

Date	Title	Organization	Industry	Period Type	Type of Position	Applied	Accepted	
06/28/2022	AutoCAD Software	Dynamics Corp	Drafting / Illustrative Design	Summer Internship	Unpaid Internship	Yes	No	View

You will be receiving all emails with different headings. Please see examples below:

Email message for new student's submissions

Internship - AutoCAD Software
we have received your application for the internship opportunity. Thank you for your interest in our company. We will contact you as soon as we are able to evaluate all the applications.

Email message for accepted candidates

Internship - AutoCAD Software
Congratulations, you have been accepted for this Internship opportunity.

Email message for rejected candidates

Internship - AutoCAD Software
Thank you for your interest in this opportunity, we would like to inform that this position has been filled.